

# Lake Massapoag & Bandstand Usage Application



*Applicants must be at least 25 years of age. Responsible for any/all damage and present during the entire event*

Organization Name: \_\_\_\_\_

*If this organization is a registered I.R.S. 501(c)(3), please provide supporting documentation.*

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of Participants Expected: \_\_\_\_\_ # of Lifeguards Requested \_\_\_\_\_

(1 lifeguard for every 25 guests)

Do you wish to have access to electricity for this event?  Yes  No Number of outlets: \_\_\_\_\_

Type of Function at the Lake: \_\_\_\_\_

Requesting Use of:  Lifeguard @ Beach Stand 2 (Resident-Only in-season)

Community Beach (Non-Resident)  Memorial Bandstand Area  Beech Tree Park

If you wish to serve food, please specify: \_\_\_\_\_

***Events with food prepared onsite requires a one day permit from Sharon Board of Health.***

Special requests/equipment:

- *Police/Fire detail must be present for functions (for example, road races, triathlon, etc)*
- *Electricity is available for an additional fee.*
- *Facility usage may be flexible, but additional costs for staffing will be subject to a custodial fee.*

*Filling out this application does not automatically constitute approval. Please allow 7 working days for a written response. All requests will be reviewed and accepted/denied based on: department policy, nature/scope of rental, as well as facility and staff availability. Rentals are not offered on New Year's Eve, New Year's Day, Presidents' Day, Patriots' Day, Easter, Memorial Day, Independence Day, Labor Day, Rosh Hoshana, Yom Kippur, Columbus Day, Veteran's Day, Thanksgiving Eve, Thanksgiving Day, Christmas Eve, or Christmas Day.*

***Please see attached fee schedule for Lake Massapoag facility usage. Rental payment must be submitted in full in order to complete reservation***

**REQUIRED ITEMS:**

**OFFICE USE ONLY**

Application: \_\_\_\_\_

Date: \_\_\_\_\_

**ADDITIONAL ITEM:**

Insurance: \_\_\_\_\_

Location: \_\_\_\_\_

Food Permit: Y N

Fees Owed: \_\_\_\_\_

Fees Paid: \_\_\_\_\_

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## Group Swim Fee Schedule (Lifeguard included)

Town of Sharon School Department Group Swim	Resident Group Swim	Non-Resident Group Swim (Community Beach Only)
<25 people \$16/hour 26-50 people \$32/hour	\$4/person/visit	\$6/person/visit

For any swimmer who does not pass a swim test conducted by Town of Sharon lifeguards, a US Coastguard approved life vest must be worn, unless closely monitored per Christians Law.

## Off Season Special Event Fee Schedule (Maximum 4 hours)

Off season: After beach closes for season through week before Memorial Day)

	Town Program Department Program Town Board Town Committee	Sharon Public Schools Sharon Non-Profit	Sharon For Profit	Out of Town Non-Profit	Out of Town for Profit
Up to 50	\$0	\$200	\$400	\$600	\$800
51-100	\$0	\$275	\$475	\$675	\$875
101-249	\$0	\$350	\$550	\$750	\$950
250-499	\$0	\$425	\$625	\$825	\$1025
500-549	\$0	\$500	\$700	\$900	\$1100
550-600	\$0	\$575	\$775	\$975	\$1175

## In Season Special Event Fee Schedule (Maximum 6 hours)

In Season: Memorial Day through Labor Day

Up to 100	\$0	\$375	\$750	\$1125	\$1500
101-249	\$0	\$560	\$1125	\$1700	\$2250
250-499	\$0	\$690	\$1375	\$2000	\$2750
500-549	\$0	\$750	\$1500	\$2250	\$3000
550-600	\$0	\$815	\$1625	\$2400	\$3250

Sharon Recreation Department will assign staff to cover event, based on event need and size. Additional portable sanitation units may be required to secure dependent on the size of the event.

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Please read and check each statement listed below:

- A 50% deposit is required at time of booking for all Special Events.
- A separate security deposit of \$250 will be required for all Special Events. Security deposits will not be refunded should property be left in poor condition, trash or damages incurred.
- Renter will maintain during the period of service the following insurance policy: Commercial General Liability; \$1,000,000 Each Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products and Completed Operations Aggregate; \$1,000,000 Personal and Advertising Injury; \$300,000 Fire Legal Liability; \$10,000 Medical Payments. The policy must include Town of Sharon and its subsidiaries as additionally insured.
- Renters must provide a site map for event layout and must be approved by Recreation Department 7 days in advance of event.
- If you move any equipment, they must be put back in their original place upon event completion. ***All outdoor rentals must end by 10pm.***
- The Town of Sharon reserves the right to bill the renter an additional charge for any damage or loss incurred on the premises during the rental period.
- No alcohol may be served or sold. There is no consumption of alcohol or smoking on Town property.
- If you are using amplified sound, the sounds must be kept within range as to not disturb the neighborhood surrounding in the area and end by 9:00pm.
- In the event of a weather-related emergency, we reserve the right to cancel the rental.
- The use of personal floatation devices is prohibited. Non-swimmers may bring and use a US Coast Guard approved life jacket.
- One guard for every 25 swimmers. Visiting group is responsible for maintaining swim test list. New swimmers must be tested each visit.

## Acknowledgement:

I, \_\_\_\_\_ on today's date, \_\_\_\_\_ have read and fully understand the above stated policies, rules, procedures, and regulations set forth by the Town of Sharon and agree to adhere to these policies under any and all circumstances. ***All waterfront rules and regulations must be followed when using Town of Sharon property. Rates and policies are subject to change.***