YODEL BEACH PASS REGISTRATION GUIDE

CREATE YOUR ACCOUNT AND SUBMIT APPLICATION

1. First, you will need to visit townofsharon.yodelpass.com. We recommend doing this process in on a computer instead of a smartphone/tablet, but it can be done from either. **You will not need the Yodel app for the purchasing of season passes (see more below).**
2. Next, please click Login. This will bring up a window that allows you to enter log in details and also create an account. Please click Create an Account.
3. Please enter your account details as required. The e-mail address listed will be the e-mail where passes and receipts are delivered.
4. Once you have finished creating your account, return to the homepage and log in using the password and e-mail address you just established for your account.
5. You should now see a number of season pass options listed with the option to Apply Now. Please choose the type of pass you would like to apply for and click Apply Now. You will then be asked to submit your proof of residency and/or required documents. Please upload a scan or photo of your document by clicking Upload. In order to ensure a smooth approval process, please make sure your correct name and address is listed on the correct document. You may be asked to resubmit documents if it does not meet the requirements.
6. After you have finished applying, the status of your application will change to Under Review. Please allow 48 business hours for our staff to review your application and verify that you are eligible for your pass.

PURCHASING YOUR PASS

1. Upon approval of your application (which may take up to 48 business hours), you will receive an e-mail confirming that you have been approved. Please again visit townofsharon.yodelpass.org and log in to your account again. You will find that the status of your parking pass has changed to "Buy Now". Click Buy Now when you are ready to purchase the pass.
2. For car passes, you will just need to enter your license plate and state, click Buy Now and continue into Checkout.
3. For walk-in passes, you will need to click Buy Now for as many walk-in passes as you need. Please note that everyone over the age of 3 will need a walk-in pass. Please be sure that you have the correct number of passes in your cart before completing checkout. Do not checkout until you have the correct number of walk-in passes for your family/household.
4. When you have your desired pass(es) in your cart, please complete the checkout process with your credit/debit card information. You will receive a confirmation page upon completion of your purchase.
5. You will receive a confirmation e-mail that also has an attachment with your pass and receipt.

CHECKING IN WITH YOUR PASS

The beach season will begin the weekend of June 18th. We will then close for several days until the conclusion of the Sharon Public Schools year and reopen daily beginning June 23rd. When we open, you will be required to present your pass to the gate guard upon your arrival. **You have two options to display your Yodel pass – using the app or printing the e-mail copy you were sent upon purchasing your pass and carrying it with you to check-in. For boat passes, we would recommend leaving a printed copy of your pass on your vehicle's dashboard while you are out enjoying the lake.**

YODEL APP

Please note that the Yodel app on the Apple and Google Play store is **meant only to store and display your season passes**. You cannot purchase season passes through the app and you must purchase them online through a web browser. **When the season begins in June, individuals will be able to purchase DAILY passes through the app but all SEASON passes must be completed outside of the mobile app.**

If you have purchased a season pass and would like to use your Yodel app for check-in at the beach, please download the app on your smart-phone and complete the following steps to link your account to the app.

1. The first step is to log in to the Yodel app with the credentials you established for the purchase of your pass.
2. Along the bottom of the app you will see 3 options: Buy, Wallet and Account. Please click Account.
3. You will need a link code from Yodel to link your account to the app. The code can be located on the townofsharon.yodelpass.com webpage when you have logged in (NOT found in the app). The code is located in the top right of the web page. We recommend writing this code down for reference until you have completed linking to the app.
4. Underneath the Account tab, find the option that says Linked Accounts. Click this and then click Town of Sharon. Be sure that the Town of Sharon is check marked after you have clicked it. Enter the link code when it is requested.
5. Click the back button to go back to the My Account tab. You have now successfully linked your account.
6. **Click the Wallet tab on the Yodel app. This will now display your passes with a QR code and number that can be used for check-in at the beach. Please note that walk-ins will have to scroll between passes to show a pass for every person over age 3 entering the beach.**

ADD A SECOND CAR TO YOUR RESIDENT CAR PASS: Resident car pass holders are eligible to add a second vehicle to their purchased car pass. In order to do so, you will need to visit www.sharonrec.com and create an account or log in. You will then need to click Sharon Resident 2nd Car Pass Registration on the homepage and complete the process of adding the pass to your cart and checking out. There is no charge for the 2nd vehicle but you will need the license plate of the second car and your Yodel pass reference number to complete registration.